## Com. Com. Agenda/Meeting Notes Sept. 1, 2020

## Updates

- Changes to website documents moved to "pandemic operations plan" instead of in separate subcommittees. Easier for the public to find.
  Subcommittee meeting notes will remain in each committee section.
- All documents out FAQ documents out.
- Dr. Bailey writing/revising a "metrics for closing/opening" document per our request
- New tasks
  - Substitutes
  - Thank you's
    - Make it as public as we can even if it is a thank you to "anonymous donor"
      - School board meeting
      - On the mask poster thank the mask donators
  - Facebook is going good let's keep putting stuff out there!
    - Call the bus barn
      - PST/PTO put it up again
    - Poster contest
      - Norene Ryan Head Judge, art teachers
    - Full water bottle & Mask
      - Push out closer to the school date start

Topics to consider for this meeting if time or next meeting.

• Parent/Student canvas tutorials? Training? (how and when will this happen district wide? Building level? Is it on the website?

## **Task Assignments:**

Teri will look at the MMS Canvas guide for parents & students and see if it is appropriate to put on MSD website.

Tara will work on a substitute

Marci will push out another bus graphic/all call to Facebook

Teri will ask Admin to remind families of the poster contest in their emails to families Teri will share mask/water bottle graphics with the committee before next meeting.

Next Meeting: Tuesday, September 8th @11:00